

Award

Subject: **RCPA Quality Assurance Programs Research Grant**
Approval Date: December 2018
Review Date: December 2022
Review By: RCPA Foundation
Number: 2/2018

1. Purpose

To support Fellows and Trainees undertaking a research project involving the development and interpretation of Quality Assurance Programs.

2. Funding source

RCPA Foundation supported by RCPA Quality Assurance Programs.

3. Value

Typically up to three awards to the value of up to AUD \$25,000 each (Excl GST).

Number of awards and value for the following year determined and advertised by the Foundation by February 1 each year.

4. Payments

Reimbursement of expenses on submission of original receipts.

Receipts must be submitted within the timeline of the project.

5. Applicant eligibility

- Trainees enrolled with the College; **or**
- Fellows of the College or its Faculties.

6. Project eligibility

- Any research project primarily developing or improving External QAP programs, which may or may not form part of a research qualification, PhD or MPhil, undertaken by a Fellow or Trainee of the College.
- The project would be primarily undertaken in Australasia but collaboration with international colleagues is supported.
- The project should lead to a new RCPAQAP program or to improvements in a current program. Intellectual Property rights must pass to the RCPAQAP.

7. Allowable expenses

- Reagent, consumable or equipment costs relating to the project. Technical and specialist expenses (eg. statistician costs) as allowable.”
- Other non-salary costs and personal expenses of the applicant directly related to the project, including presentation of findings at national or international conferences. e.g. travel expenses, living expenses, or registration costs.
- Publication costs of scientific article.

8. Excluded expenses

- Reimbursement of costs incurred prior to awarding of the grant.
- Salaries or Honoraria.
- Expenses attributed to someone other than the applicant.

9. Timeline of project

The project should be completed within 2 years of the granting of the Award.

10. Method of application

Applications open February 1 each year.

Submission of single document in electronic format (PDF) by 30 June each year.

Submission document must include:

- Completed Application Form
- Statement of support from Head of Department.

11. Co-applications of other Awards/Grants

An applicant may only apply to the Foundation for one award or grant per calendar year.

Concurrent applications to other funding sources are encouraged, and must be detailed in the application, and will not disadvantage an application to the Foundation.

The Foundation must be advised of additional funding sources obtained for the project subsequent to granting of this Award.

12. Assessment

- Calibre of application.
- The clinical utility and application of the research project.
- The achievability in the timeframe stated.
- The scientific basis for the project.
- The evidence for the direction of the project from published work (if any).

13. Decision

Applications are assessed by the RCPA Foundation Grants Committee, with co-opted advice from an expert nominated by RCPAQAP who is a non-voting member of the Committee.

The final decision on the merit of the Grant Winner rests with the RCPA Foundation Grants committee.

The Award is granted by the RCPA Foundation Board on the advice of the RCPA Foundation Grants Committee

The RCPA Foundation reserves the right to not make an Award in a given year.

14. Notification

Applicants will be advised in writing of the outcome of their applications by 30 September in the year in which they applied.

15. Reporting

The applicant must provide a brief progress report (300-500 words) within 12 months of commencing and a final report on completion of the project detailing how the objectives were met. The applicant must provide a photo and brief non-technical testimonial (300-500 words) within 3 months of concluding the funded activity for use in College promotional materials, including social media.

16. Concessions

The RCPA Foundation Grant Committee may relax or modify these requirements in special circumstances or to avoid hardship to a candidate or recipient of an Award.

17. Suspension

The RCPA Foundation Board may at any time suspend or terminate an Award or require the forfeiture of the Award as the Board may determine, if it is satisfied that the recipient is not diligently pursuing the proposed project or has failed to comply with any of the terms and conditions under which the Award was granted.

18. Additional Funding

Applicants are required to notify the RCPA Foundation if they are a recipient of other financial grants or have received other sources of funding.

19. Citation and Acknowledgement

The RCPA Foundation and RCPAQAP must be acknowledged in any presentations or publications arising from this activity.

Applicants are to notify the RCPA Grants Coordinator of any citations which have been published or presented as a result of projects funded by the RCPA Foundation Grants and Awards.

The official wording to acknowledge the RCPA Foundation for grant funding is:

'Dr (name) is a recipient of the RCPA Quality Assurance Programs Research Grant (year) from the Royal College of Pathologists Foundation'