

Award

Subject: RCPA Foundation Research Grant-in-Aid
Approval Date: March 2002, November 2004, June 2006, November 2006,
November 2008, November 2009, November 2010, November 2012,
December 2013, March 2015, June 2017
Review Date: June 2021
Review By: RCPA Foundation Grants Committee
Number: 3/2002(2)

1. Purpose

To support research projects which enhance the professional skills of the applicant.

2. Funding source

RCPA Foundation Fund

3. Value

Typically one award up to AUD \$10,000.

4. Payments

Reimbursement of expenses on submission of original receipts.

Receipts must be submitted within the timeline of the project.

5. Applicant eligibility

- Trainees enrolled with the RCPA; **or**
- Fellows of the RCPA or its Faculties. Preference will be given to Fellows of less than five years standing without substantial funding support.

Preference will be given to applicants who lack a significant track record of research.

Previously successful award recipients may apply for the same award in subsequent years on the condition that they declare (on their application form) that they have previously received this award.

6. Project eligibility

Preference will be given to projects designed to help develop new laboratory procedures, or which provide direct patient benefit.

7. Allowable expenses

- Support of laboratory or non-laboratory research staff
- Purchase of equipment and consumables for research

8. Excluded expenses

- Reimbursement of costs incurred prior to awarding of the grant
- Support for secretarial or data-entry assistance
- Personal remuneration of the applicant
- Support for attendance at conferences
- Support for the costs arising from publications or a thesis
- Expenses attributed to someone other than the applicant

9. Timeline of project

The project should be completed within one year of the granting of the Award.

10. Method of application

Applications open February 1 each year.

Submission of single document in electronic format (preferably PDF) by 30 June each year. Submission document must include:

- Completed Application Form
- Statement of support from Head of laboratory hosting the research
- Statement of support from an additional Fellow of the College

11. Co-applications for other Awards/Grants

An applicant may only apply to the RCPA Foundation for one award or grant per calendar year.

Concurrent applications to other funding sources are encouraged, and must be detailed in the application, and will not disadvantage an application to the Foundation.

12. Assessment and Decision

- Calibre of application
- Significance of research aims in laboratory medicine, novelty, quality of research plan, potential for success, and budget
- Applicant's track record
- Support of referees

Applications are assessed by the RCPA Foundation Grants Committee, with co-opted expertise from Discipline Advisory Committees as required.

The Award is granted by the RCPA Foundation Board on the advice of the RCPA Foundation Grants Committee.

The RCPA Foundation reserves the right to not make an Award in a given year.

13. Notification

Applicants will be advised in writing of the outcome of their applications by 30 September in the year in which they applied.

14. Reporting

The applicant must provide a brief progress report (300-500 words) within 12 months of commencing and a final report on completion of the project detailing how the objectives were met.

The applicant must provide a photo and brief non-technical testimonial (300-500 words) within 3 months of concluding the funded activity for use in College promotional materials, including social media.

15. Concessions

The RCPA Foundation Grants Committee may relax or modify these requirements in special circumstances or to avoid hardship to a candidate or recipient of an Award.

16. Suspension

The RCPA Foundation Board may at any time suspend or terminate an Award or require the forfeiture or refund of the Award as the Board may determine, if it is satisfied that the recipient is not diligently pursuing the proposed project or has failed to comply with any of the terms and conditions under which the Award was granted.

17. Additional Funding

Applicants are required to notify the RCPA Foundation if they are a recipient of other financial grants or have received other sources of funding.

18. Citation and Acknowledgement

The RCPA Foundation must be acknowledged in any presentations or publications arising from this activity.

Applicants are to notify the RCPA Foundation Grants Coordinator of any citations which have been published or presented as a result of projects funded by the RCPA Foundation Grants and Awards.

The official wording to acknowledge the RCPA Foundation for grant funding is:
'Dr (name) is a recipient of the Research Grant-in-Aid (year) from the RCPA Foundation'